

# Institute of Demolition Engineers

## Booking Form: Autumn Seminar 2024

One Great George Street, Westminster, London SW1P 3AA  
£180.00 per place (no VAT)

Please complete in full and return this page only to:  
IDE Events, Office 2, Innovation Studios Medway, 1044 Canal Road,  
Rochester, Kent ME2 4DT. Tel: 01634 790548 Email: [info@ide.org.uk](mailto:info@ide.org.uk)  
**Incomplete booking forms will not be accepted**



Name and address of person making booking:

The invoice/receipt will be addressed using this information

Contact Telephone Number:

Contact email address:

Name(s) of those attending and IDE numbers:

**Continuing Professional Development**  
**6 core IDE hours will be awarded for participating in the seminar**

For office use only  
20.09.2024

Booking IDE No:

No: of guests

Inv. No:

Paid on: BACS

Receipt Sent:

Acknowledged:

Total amount paid:

**IMPORTANT INFORMATION: There are limited places available for this event so please book early to avoid disappointment**

Places will only be confirmed when a completed booking form and payment have been received. Please note that the IDE do not pre-invoice for places at their events.

**Payment can only be made by using the following method:**

**BACS: Account Name: Institute of Demolition Engineers (NatWest)**  
**Account No: 71792589 Sort Code: 60-09-10**  
**Reference: AS2023 followed by your IDE Number or Surname**

Please inform [info@ide.org.uk](mailto:info@ide.org.uk) when payment has been made.



# Autumn Seminar 2024

The IDE President, invites you and your guests to join him at the IDE Autumn Seminar on Friday 20<sup>th</sup> September 2024 at One Great George Street, Westminster, London SW1P 3AA.

## Programme

09:00:	Registration and Refreshments
09:30:	Welcome by the President, Presentations: Godfrey Mitchell Theatre
11.00	Coffee Break
13:00	Lunch in the Smeaton Room. Networking and Visit our Exhibitors
14:00:	Presentations: Godfrey Mitchell Theatre
15:30	Seminar closes (approx)

Please check [www.ide.org.uk](http://www.ide.org.uk) for updates regarding this event

## Important Information: Booking Conditions

A booking cannot be confirmed until a completed booking form and payment is received in full.

Payment is required in full at the time of booking for all events organised by the IDE.

NB: A completed booking form must show all guest/delegate names before it will be accepted and processed for this event.

Confirmation of your places at this event will be sent to the email address stated on the booking form. If this is not received, please contact the National Secretary to request an update on your booking.

All amendments to the original booking must be made in writing via email to the National Secretary – [info@ide.org.uk](mailto:info@ide.org.uk). No later than 7 days prior to the event.

All cancellations must be made in writing via email to the National Secretary – [info@ide.org.uk](mailto:info@ide.org.uk).

If a cancellation is received in writing more than 30 days before the day of the event, no cancellation fee is charged, and a full refund is given.

If a cancellation is received in writing between 14 and 30 days prior to the event you will be refunded 50% of the booking fee.

100% of the fee will be charged if the cancellation is received less than 14 days in advance of the event.

There will be no refunds issued for “No Shows”

The Institute will not be held responsible should the event not commence or is curtailed early for any reason outside their control.

The Institute will not be held responsible for any loss or damage to personal items of any member or accompanying guest or any injury caused to a member or accompanying guest during or in connection with the event.

The Institute will not be held responsible for their inability to accept a booking for this seminar due to it being over-subscribed. Please book early to avoid disappointment.

The Institute will not be held responsible for arranging any special dietary requirements, medical requests, etc., of members or accompanying guests but will endeavour to do so if these requirements are advised to IDE at the time of booking.



## Photography/Filming Disclaimer

**Please be aware that this event is being filmed and that photographs will be taken throughout the event. If you do not wish to be photographed or filmed, please advise a member of the Council of Management or IDE Staff as soon as possible and before the event commences.**

If you do not advise us the Institute of Demolition Engineers (IDE) will assume that you consent to the use of photographs and/or video recordings taken of you by the Institute or by persons or organisations authorised on behalf of the IDE for the purposes of internally and externally promoting the IDE.

These images and recordings may be used in any media (existing or later created or made available) including print and digital media formats such as print publications, prospectuses, brochures, websites, e-marketing, posters, banners, advertising, film, social media, teaching and research purposes.

Images on websites can be viewed throughout the world and not just in the United Kingdom and that some overseas countries may not provide the same level of protection to the rights of individuals as UK legislation provides. Some images and recordings may also be kept permanently once they are published and be kept as an archive.

The IDE do not pay a fee in respect of any use made of the photograph(s) and/or video recording(s).

Copyright of all images and recordings will be retained by the IDE and the IDE will have the right to edit, modify, crop, add to or subtract from the photographs and/or video recordings at its entire discretion and without approval.

### **Your rights**

You have the right to request to see a copy of the information we hold about you and to request corrections or deletions of the information that is no longer required. You can ask the IDE to stop using your images at any time, in which case it will not be used in future publications but may continue to appear in publications already in circulation. The IDE is committed to processing information in accordance with the General Data Protection Regulation (GDPR). If you have any questions relating to the IDE Data Protection Policy, please send them in writing to the Data Protection Officer/National Secretary at the address above.