



The Institute of Demolition Engineers

Minutes of the

43rd ANNUAL GENERAL MEETING

Royal Automobile Club, 89 Pall Mall, London SW1Y 5HS

22nd November 2019

Present:

Gary Bishop – President		Vernon Watson FIDE	Trustee
Richard Dolman FIDE - Vice President		Terry Quarmby FIDE	Trustee
David Darsey FIDE – Immediate Past President, Trustee		Toby Comley MIDE	
Stuart Accleton FIDE – Honorary Treasurer, Trustee		Mark Jack MIDE	
Howard Button FIDE	Trustee	Grant Styles MIDE	
Duncan Rudall FIDE	Trustee		
Maureen Tong-Ralphs	National Secretary & Events Director		

Gareth Acres	Derek Feeley	Ross Leamon	Ross Redhead
Paul Argent	Tom Fitzsimmons	David Lindsell	Davinder Singh Rehal
Matthew Bardgett	Ernesto Flores	Malcolm Lowes	David Rowe
Rob Barker	Ray Felton	Ryan Lowes	Ian Skillings
Stephen Bishop	John Fenner	John Lynch	Patricia Sloneczny
Tom Bishop	Patrick Foley	Ross MacCormack	Tom Sloyan
Steve Bocking	Andrew Forshaw	James MacDonald	Tony Sloyan
Belinda Boughtwood	Andy Goddard	Daniel MacKinlay	Iain Sneddon
Philip Bowen	Lee Goswell	Ian Martin	David Stafford
Matthew Brown	George Gray	Shaun May	Fred Stearn
Paul Burley	Jerome Greenbank	Owen McGee	Lee Storer
Daniel Byng	John Harris	Andrew McIntyre	Tonianne Storer
Brian Carroll	Karen Hawtin	Adrian McLean	Nick Taylor
Craig Chaplin	David Hearne	Robert Millard	Sam Taylor
Mark Cheeseman	Michael Henderson	Daniel Moir	Emma Thompson
David Clarke	Sean Heron	Andy Neath	Razvan Tibil
Rob Clarke	David Hickey	Mark Nicholls	Ian Turner
Mark Clements	Tony Hill	Jakub Nowak	Paul Turner
Matthew Cole	Mark Hillman	Christine Ogden	Fernando Vinagre
Roger Cole	Richard Hodges	Simon Ogden	Jonny Weaver
Tracey Cole	David Hull	Jack McCabe	Mike Weaver
Darrell Coleman	Paul Hunt	Maurice O'Flynn	Dave Willcott
John Connell	Martin Hurley	Frank O'Gara	Peter Williams
Ross Craig	Daniel Johnson	Sean O'Hara	Martin Wilson
Oliver Crooks	Lee Jack	Jim O'Sullivan	Steven Wilson
Samuel Crooks	Steve Jack	Bjorn Parker	John Woodward
William Crooks	Robert Jackson	Steve Parker	Mick Wright
Andrew Dale	Alan James	Ian Patching	Richard Yarwood
Natalie Dickson	Stephanie Kaberry	Jody Paxman	
Carl Dinage	David Keane	Nick Payne	
Frank Donohoe	Michael Kehoe	Kyle Perkins	
Mark Dudley	Conner Kearey	Robin Powell	
Andy Dyson	Mick Kelly	Joseph Ready	
Rob Eastaff	Keith Kelsey	Gary Renouf	
Robert Ellis	Mark Kime	J R Regan	

1. Minutes of the meeting held on 16th November 2018

All agreed the minutes were a correct record of the 2018 Annual General Meeting.

Proposed: Martin Wilson Seconded: Joseph Ready

2. Matters Arising

There were no matters arising.

3. Presidents Annual Report on the state of the Institute

Gary Bishop welcomed members to the Royal Automobile Club for the IDE 43rd AGM and Annual Luncheon.

He commenced by saying that it had been a privilege and an honour to have been the IDE President for the last year and thanked the membership, Council of Management and all staff at IDE HQ for their support during this period.

Gary stated that having experienced the last 12 months in the role of President he is pleased to report that the Institute remains in a very healthy financial position.

He reported that as at 30th April 2019 membership stands at 421 members. The breakdown of this figure can be found on Page 3 of the Directors' Report and Financial Statements for the year-ending: 30th April 2019 distributed prior to the meeting.

On behalf of the Council of Management he was pleased to announce that the first intake of students on the MSc Degree had completed their qualification at Wolverhampton University. The Graduation Ceremony is scheduled to take place on 18th December 2019.

In addition to this the first intake of 19 students currently studying for their Foundation Degree in Demolition Management are doing well and are expected to complete their studies in April 2020. Due to its popularity the second intake of the Foundation Degree commenced with another 19 students on 30th September 2019 and is expected to complete in April 2021. The IDE are now encouraging applications from members and non-members to take the first step and consider joining the 3rd intake of the Foundation Degree in September 2020. Enrolment forms are available from Amy Roberts, Education and Training Administrator at IDE HQ amy@ide.org.uk

Gary reported that a total of 15 candidates had sat the IDE examination this year with 9 candidates passing their exam and successfully achieving Associate Membership status. Unfortunately, the remaining 6 failed, however, the IDE will continue to encourage those members to resit their examination at the next session in March 2020. During the year the IDE Membership Committee and Professional Interview Panels have reviewed many applications and portfolios for Full Membership – all of a very high standard. Those members reaching both Associate and Full Membership Grade will be celebrated at this afternoons awards ceremony.

Gary reported that there had been two successful and well-attended Seminars during the year. The Spring Seminar, Royal Armouries, Leeds on 1st March welcomed 192 delegates and the Autumn Seminar, One Great George Street, London on 27th September welcomed 191. As well as the Seminars, the AGM and Annual Luncheon held at Drapers Hall on 16th November 2018 proved to be another well attended event and the lunch alone welcomed 224 guests. He thanked all Speakers who had offered their presentations, Exhibitors and Sponsors who had supported the events throughout the year, this included: Keltbray, Erith Group, Swanton Consulting, ECY Haulmark, Armac Demolition, Anglian Demolition, Worsley Plant and everyone who had kindly donated an auction or raffle prize to help the IDE raise much needed funds for the Presidents Charity.

In general the IDE have been very pleased with the attendance and support at all events including Regional Meetings held across the country.

Gary informed the membership that he felt disappointed with the lack of interest in this year's election process and felt this had reflected on the level of interest in becoming involved with the Institute overall. He referred to the letter that he had sent to the membership concerning this year's elections which had

conveyed his concerns and informed the membership that the two places available on the Council of Management had been filled without the need for the use of the current voting system. The final results will be announced at the end of the AGM.

In conclusion he updated the membership on the new agreement with the Society of Operations Engineers to develop the process to apply for CEng, IEng and TechEng Grades and invited Daniel Moir, Chief Operating Officer, Society of Operations Engineers to the head table to sign the registration certificate.

4. Reminder of the Final Increase to Subscriptions 2020-21

Gary Bishop reported that Subscription Fees on the 1st May 2020 were due to incur a further increase in-line with the agreed 4-Year Plan*, however, following the Trustees and Council of Management meetings that morning he was pleased to announce that it was unanimously agreed that the increase would be waived for the 2020-2021 period and the fees would remain the same as this year and for the foreseeable future. (*as agreed at the AGM on 13.11.15).

John Woodward commented that this was a 'good move' by the IDE and that it encourages individuals into the industry and to become a member of the Institute.

5. Annual Statement of Accounts & Auditors Report

Honorary Treasurer Stuart Accleton referred to the distributed document entitled: **Directors' Report and Financial Statements for the Year-ending 30th April 2019**. He confirmed that Charcroft Baker LLP have been appointed as independent examiner for the ensuing year and the report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

Stuart reported that the statement of financial activities shows a surplus for the year of £74,172 compared to 2018's £18,646. The balance sheet shows net assets of £244,520 compared to 2018's £170,348. There were no recognised gains or losses for 2018 or 2019 other than those included in the Statement of Financial Affairs. With regards to deferred costs the current period shows a deferred income of £1,439 compared to 2018's £750 relevant to Seminar and event income.

As previously mentioned, a gradual flow of Membership applications have been received throughout the year, however, the Membership Committee have been disappointed with the number of members who have failed to meet the criteria for the IDE CPD Scheme. It is hoped that this will improve in the future with the implementation of clearer CPD guidelines and the recruitment of an Education and Training Administrator who will be able to offer dedicated assistance to all members to bring them in line with the IDE CPD requirements.

Stuart confirmed that the Spring Seminar (1st March 2019) and Autumn Seminar (27th September 2019) attracted delegates and exhibitors from both within and outside the Institute and Demolition industry, both venues continue to be a success and meet the needs of the IDE in terms of location and capacity and have again been booked to accommodate next year's Seminars. 224 members and their guests attended the Annual Luncheon at Drapers Hall - the sum of £5,000 was raised at this event for the President's Charity, Niemann Pick UK from the proceeds of the raffle, auction and individual donations that took place at this event. This was officially presented to the charity on 8th February 2019.

Stuart reported that apart from the Council of Management and Trustee meetings, there were sub-committees to deal with Finance, Events and Membership.

Charcroft Baker LLP continues to undertake quarterly accounts preparation and payroll services on behalf of the Institute. The Electoral Reform Services (ERS), now trading as Civica, continue to undertake the Council of Management election process ensuring that a totally independent, fair and auditable procedure is in place.

The Council of Management has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of the expenditure. Budgeted expenditure for 2019/20 is £239,000 and therefore the target is £65,000 to £110,000 in general funds. The reserves are needed to meet the working capital requirements of the charity and the Council of Management are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding. Whilst income funds stand at £276,881 a designation of £8,000 has been set aside for charitable donations and bursaries and £15,000 for the IDE: Education Fund. Over the next 5 years the strategy is to continue to build reserves through planned events and growth of membership.

In response to a question from John Woodward, S Accleton confirmed that funds to support bursaries were still available and would be issued on merit to students studying the MSc and Foundation Degree in Demolition Management. He confirmed that the Institute would be pleased to receive bursary applications as well as Best Papers and would like to encourage members to apply accordingly.

S Accleton requested a proposer and seconder from the floor to accept the accounts:

Proposed: John Woodward Seconded: Nick Taylor

A copy of the full report will be published on the IDE website www.ide.org.uk and is available on request from the National Secretary info@ide.org.uk

6. IDE: Education

Terry Quarmbly confirmed that students from the first-year intake of the Foundation Degree in Demolition Management were currently studying Module 9 of 12. All 19 students were doing very well and it is hoped that all would Graduate at a formal black gown and mortar board ceremony held as part of the AGM and Annual Luncheon in November 2020. He also reported that the students from the second-year intake were on Module 2 of 12.

Terry explained the format of the course and the hours involved. He stated that each intake was offered to a maximum of 20 students as this was suitable for the current venue options, however, if more students enrol on the course in the future then this would be addressed to accommodate the additional students and needs of the course. Wolverhampton University also support the course by offering 250 education credits towards the BSc qualification and it is hoped that this course will be available to study in 2020.

Terry stated that it had been disappointing to learn that only one student had enrolled onto the MSc course with the University of Wolverhampton. The course has now been deferred until other students apply to do the course in September 2020.

Terry reported that Bedford University had expressed an interest in supporting the Foundation Degree. They specialise in top-up degrees and would like to recognise the Foundation Degree as a precursor for their Construction Management course. He also stated that the Council are currently considering opportunities to offer short learning courses on topical subjects relevant to the industry sector. He asked members to consider:

- a) the type of course they would like to see on offer;
- b) the type of course that would help them in their role;

G Bishop confirmed that the courses would not be designed to compete with any other training providers.

Robert Millard suggested that MSc modules could be released as individual courses. Another suggestion made was to offer a course that covered Temporary Works and Scaffolding.

R Dolman stated that the IDE: Education Committee had been compiling a possible course list and would be discussing suitable options for the future.

Members were encouraged to contact the IDE: Education Committee with any further suggestions.

7. Election to the Council of Management

M Tong-Ralphs confirmed that following conclusion of this years election process places on the Council of Management have now been filled.

Stuart Accleton has agreed to continue his role as Honorary Treasurer for a further 12 months;

Mark Jack will continue as an Ordinary Member of the Council for a further 2-Year term;

Brian Carroll will join the Council as a new Ordinary Member.

8. AOB

1. Simon Ogden raised his concerns regarding the fatalities that had occurred this year and stated that, in his opinion, it had been a disastrous year for the industry.

G Bishop responded and stated that as an individual membership organisation the Institute did not feel that it would be appropriate to make a formal comment at this time regarding the incidents that had occurred this year and specifically the incident that had taken place involving scaffolding.

D Darsey confirmed that he agreed that statistics this year had been poor. He stated that one issue of particular concern is the time it takes for each incident to be investigated and the findings published by the relevant authority. Until the findings are made public, organisations are bound by law and are unable to speak or comment on the incident as that may jeopardise any legal proceeding that take place following an incident. David reassured the membership that both the IDE and NFDC will be liaising with the HSE to encourage them to carry out investigations in a more timely manner given that, at the moment, the process can take up to 8 years depending on the circumstances.

S Accleton confirmed that, at the meeting this morning, the Council of Management had committed funds to review and assist with the rewriting of BS6187 regulations.

R Dolman stated that in the short-term it would be beneficial to reflect and learn from the 'close call' moments and share experiences with colleagues. He stated that he had developed a forum that had failed as most did not feel comfortable sharing what was considered to be failures. He will be readdressing the forum again to provide the opportunity for members to disseminate their knowledge anonymously.

Alan James felt that it would be useful to use the Seminars to open discussion on these matters and R Dolman commented on an experience when positive things had happened when he had spoken out about projects that had gone wrong.

H Button informed the membership that the NFDC had contacted the National Association of Scaffolding Contractors and they have agreed to meet to hold a general discussion on the subject without the mention of specific cases.

Steve Jack stated that he felt that more regional meetings were required, especially in the South. He also congratulated Howard Button for his achievements on the Council. Discussion ensued regarding Regional meetings across the country.

- 2) John Lynch asked Howard Button if there had been any further development regarding the Timber Samples. In response, Howard stated that he had initially received a poor response, however, he did manage to send 20 samples to the Environment Agency for testing. He confirmed that more samples are required, specifically floor joists and roofing timbers.

Date of next Annual General Meeting:

November 2020 – Exact date and venue to be announced