

Please do not
staple these sheets
- paper clip only

The Institute of Demolition Engineers

APPLICATION FOR AFFILIATE MEMBERSHIP



Important:

Please read the notes accompanying this application form carefully
Incomplete application forms will be returned to the applicant

NATIONAL SECRETARY:
Maureen Tong-Ralphs (Mrs)
1st, 2nd, 3rd Floor Eagle Court
130 High Street
Rochester, Kent ME1 1JT
TEL: 01634 790548
E-mail: info@ide.org.uk
Website: www.ide.org.uk

For Office Use

Name:				
Application No:				
Fee Rec'd	Acknowledged	CV	PDF	Agenda

The Institute of Demolition Engineers welcomes applications for Affiliate membership from those who have a proven record of employment in an industry associated with demolition engineering.

It will be necessary to satisfy the Council of Management that such employment contributes to the advancement of the demolition industry and/or demolition science.

Affiliate members may not place any suffix associated with the IDE after their name and do not vote in Institute business.

Individuals, who are representing organisations as an Affiliate member, may not necessarily satisfy the criteria for Enrolled membership. It is possible for an Affiliate to sit the Institute's examinations, however, they must successfully meet the criteria for Entrant Grade membership before they will be permitted to do so.

Benefits of membership include:

- Opportunity to meet other members at regional meetings, seminars and the AGM
- Access to senior Engineers in the demolition industry
- Opportunity to attend and bring guests to the prestigious Annual Luncheon
- Receipt of the *Demolition Engineer* magazine

Personal Details

Surname	
First Name	
Middle Names	
Contact Address	
	Post Code:
Contact Telephone Number	
Mobile Number (if different)	
E-mail address	
Date of Birth	
Qualification initials to be placed after your name	

Sponsor

The Sponsor must be a **FULL MEMBER** or **FELLOW** of the Institute of Demolition Engineers.
For a list of Full Members or Fellows please visit www.ide.org.uk

I confirm that I have read this application and that the applicant fulfils the criteria for Student membership of the IDE

NAME (BLOCK CAPITALS).....

SIGNED.....

Membership Grade..... No.

Declaration

To the best of my knowledge and belief, the information I have given is true. I confirm I wish to be admitted to the Institute of Demolition Engineers as an Affiliate Member. If elected, I agree to abide by the Rules of the Institute. I understand that the Council of Management has discretion to refuse admission to any applicant without giving reasons.

SIGNATURE	DATE
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**PLEASE RETURN COMPLETED FORMS AND ALL SUPPORTING DOCUMENTATION
TO THE NATIONAL SECRETARY**

AT THE ADDRESS SHOWN ON THE FRONT PAGE

In the interests of confidentiality all answers given in the Application for Membership forms, will only be distributed by the Secretary to current members of the permanent membership sub-committee.

FOR OFFICE USE ONLY: ELECTION AND ADMISSION TO AFFILIATE MEMBERSHIP APPROVED

Signed	Date
Chairman of the Membership Committee/ President of the Institute	

Privacy Notice (Membership)

In signing the declaration above you are agreeing that the IDE will process your personal information to facilitate your membership of the Institute and to communicate with you in relation to matters which are essential to your continued membership. This may include (although will not be limited to):

- To confirm your identity when speaking with you about your membership or providing progression advice and professional development information;
- To process your initial membership and any upgrades or any changes to your membership thereafter;
- To process your annual membership subscriptions and any other payments that may be due from or to the Institute;
- To facilitate your participation in any IDE examinations, certifications or courses;
- To provide you with a copy of the Demolition Engineer magazine which is an automatic Member benefit;
- To provide information about any Council and Governance matters, including our AGMs, Elections and any changes to the Rules of the Institute;
- To process any complaints, grievances, disciplinarys or appeals relating to Membership;
- To facilitate your Membership of any Institute Boards, Committees or Groups;
- To provide you with relevant information concerning News and Events
- Any other matters which are essential to your Membership or the running of the Institute

We process this information pursuant to our membership agreement with you and in order to comply with our legal obligations governing Data Protection.

Your information will be stored securely on either the Institute's systems and within IDE Headquarters. This storage will include the use of our Access Database, file stores, SAGE finance system and email accounts. We may also share your data with companies that help us to provide our services, including our IT service providers who store back up data, companies who assist with our marketing and companies who run our annual elections. We are satisfied that all our providers are complying with their data protection obligations.

We will retain your data for the duration of your membership and will retain a full record of your membership for 3 years thereafter to assist with membership status after your membership has ceased to be active. After 3 years the hard copy of your records will be destroyed.

Your rights

Where processing of your personal data is based on consent, you can withdraw that consent at any time by contacting us in writing at any time during the duration of your membership. You have the right to:

- ask us not to process your personal data for marketing purposes. We will inform you (before collecting your data) if we intend to use your data for such purposes or if we intend to disclose your information to any third party for such purposes;
- request from us access to personal information held about you;
- ask for the information we hold about you to be rectified if it is inaccurate or incomplete;
- ask for data to be erased provided that the personal data is no longer necessary for the purposes for which it was collected;

Should you have any issues, concerns or problems in relation to your data, or wish to notify us of data which is inaccurate, please advise us by contacting us in writing at IDE, 1st Floor Eagle Court, 130 High Street, Rochester, Kent ME1 1JT. In the event that you are not satisfied with our processing of your personal data, you have the right to lodge a complaint with the relevant supervisory authority: Information Commissioner's Office (ICO) www.ico.org.uk in the UK, at any time.

For the purposes of data protection legislation, the data controller is The Institute of Demolition Engineers (IDE).



The Institute of Demolition Engineers

NOTES FOR APPLICANTS FOR AFFILIATE MEMBERSHIP

ABOUT THE INSTITUTE OF DEMOLITION ENGINEERS

The Institute Of Demolition Engineers is a Charitable Educational Trust and is established to promote and foster the science of demolition engineering, the use of more efficient techniques in the industry, to encourage safer methods of working and to provide a qualifying body in the industry.

ENTRY GRADES

Entrant membership is for individuals who are involved in some aspect of demolition engineering, and who could be expected to be able to demonstrate a depth of knowledge and experience within the demolition industry.

Students studying a relevant course at a recognised university or college may apply for Student Membership.

Affiliate membership is open to those who have a proven record of employment in an industry associated with demolition engineering and who satisfy the Council of Management that such employment contributes to the advancement of the demolition industry and/or demolition science.

Within the Rules of the Institute there is no provision for Corporate Membership but affiliation through named individuals is very much welcomed.

FILLING OUT THE APPLICATION FORM

- (1) Please complete all sections of the application form using legible **BLOCK CAPITALS** or typed script. It is helpful for photocopying/scanning if you use **BLACK** ink.
Please do not staple or send applications that are copied double-sided.
- (2) Please ensure that you attach a copy of your CV and the admission fee of £275.00
- (3) If you do not know of any Members of the Institute whom you can ask to sponsor you, then please contact the National Secretary – info@ide.org.uk .

WHAT HAPPENS NEXT?

- A. You will receive an acknowledgement that your Application has been received.
- B. Provided that your Application is complete in all respects, the Secretary will circulate it to the members of the Membership Committee. This Committee only meets at approximately two-monthly intervals so there could be some delay before your Application is fully considered. The Secretary will keep you advised as to the progress of your Application.
- C. The Membership Committee makes recommendations to the Council of Management. The Council of Management reserves the right to decide on whether or not an Application is successful. The Council does not give reasons for any of its decisions.
- D. The Membership Committee may, in some circumstances, request further information from you before reaching a decision.
- E. The National Secretary will advise you within 14 days of any decision which has been made.

SUBSCRIPTIONS

If accepted as an Affiliate member then **you will become immediately liable to pay the Annual Membership Subscription for the current year** at the rate applicable for the grade awarded, although this may be waived at the discretion of the Council of Management if the enrolment date is shortly before the normal renewing date.

This subscription becomes renewable on May 1st annually. Annual Subscription Rates from 1st May 2019 are as follows:-

Entrant/Technician Member	£275.00
Associate	£250.00
Full Member/Fellow	£225.00
Affiliate	£275.00